



# AFDA SB 1387 Training Correspondence Course Request

To request the materials for correspondence course(s), please complete below.

Print Name: \_\_\_\_\_

District: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

**Please send me materials for the following:**

- Finance - \$50
- Governance - \$50
- Open Meeting Laws - \$50
- Ethics and Fiduciary Responsibility - \$50

**The materials will be sent to the address listed above.**

*\*Materials will be sent within 5-7 business days of being received.*

**Payment:**

Courses \_\_\_\_\_ x \$50 = \$ \_\_\_\_\_ Check # \_\_\_\_\_

Visa/MC/Amex # \_\_\_\_\_ Exp. \_\_\_\_\_

**Submit request to the AFDA office:**

**PO Box 6778**

**Chandler AZ 85246**

**Phone: 480-496-4331**

**Fax: 480-447-3303**

**Email: admin@azfiredistricts.org**

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Office use only: \_\_\_\_\_

The Details of the statute:

Subsequent to the passage of SB 1387 the AFDA Board of Directors through the Education Committee have developed the following implementation guidelines in conjunction with the Arizona Attorney General Opinion (No.114-003) for the training component of SB 1387. The following fire district officials will be required to complete six hours of training within the twelve months directly following the November 4, 2014 general election.

- Board members elected or appointed (due to running unopposed) as a result of the November 2014 General Election and Fire Chiefs hired on or after November 5, 2014 are required to complete six hours of training as defined by SB1387 within twelve months of election, appointment or hire.
- Incumbent board members whose term of office expires in 2016 will be required to complete the six hours of required training within the twelve months directly following the November 2016 General Election.

At the bi-annual AFDA Conferences complete six-hour SB 1387 training classes will be offered covering the following subjects:

- Finance
- Governance
- Open Meeting Laws
- Ethics and Fiduciary Responsibility

Completion of this curriculum will fulfill the SB 1387 statutory training requirement.

**NOTE: AFDA is required by law to report SB 1387 training compliance to each respective county Board of Supervisors. AFDA is not the enforcement agency and only submits names of individuals that have completed one of its training programs**

- As an option to not attending on the conferences AFDA has developed a correspondence program that contains the information from the conference classes to meet the required curriculum
- The SB 1387 training courses will be offered at AFDA Conferences and periodically thereafter as necessary to ensure availability to fire district elected officials and fire chiefs.

Completion certificates will be tracked by the AFDA Education committee and reported to the appropriate county agency as required by law.