



AFDA SB 1387 Training Correspondence Course Request

The course will include a video link to a prerecorded 6-hour training class and a spiral bound statutory guide.

To preorder the materials for correspondence courses, please complete below. Cost for materials: \$150 / person.

Print Name: _____

District: _____

Address: _____

City: _____ Zip: _____

Email: _____ Phone: _____

County: _____

The statutory guide will be sent to the address listed above.

**Materials will be sent as soon as video link is available. It is anticipated to be ready in January 2021.*

Payment:

of materials requested _____ x \$150 = \$ _____ Check # _____

Visa/MC/Amex # _____ Exp. _____

Submit request to the AFDA office:

PO Box 6778

Chandler AZ 85246

Phone: 480-496-4331

Fax: 480-447-3303

Email: admin@azfiredistricts.org

Office use only: _____

The Details of the statute:

Subsequent to the passage of SB 1387 the AFDA Board of Directors through the Education Committee have developed the following implementation guidelines in conjunction with the Arizona Attorney General Opinion (No.14-003) for the training component of SB 1387. The following fire district officials will be required to complete six hours of training within the twelve months directly following the November 2018 general election.

- Board members elected or appointed (due to running unopposed) as a result of the November 2018 General Election and Fire Chiefs hired on or after November 5, 2014 are required to complete six hours of training as defined by SB1387 within twelve months of election, appointment or hire.
- Incumbent board members whose term of office expires in 2018 will be required to complete the six hours of required training within the twelve months directly following the November 2018 General Election.

At the bi-annual AFDA Conferences complete six-hour SB 1387 training classes will be offered covering the following subjects:

- Fire District Governance
- Finance
- Open Meeting Laws
- Making Ethical Decisions
- The Fire Board's Roles & Responsibilities in Human Resources

Completion of this curriculum will fulfill the SB 1387 statutory training requirement.

NOTE: AFDA is required by law to report SB 1387 training compliance to each respective county Board of Supervisors. AFDA is not the enforcement agency and only submits names of individuals that have completed one of its training programs

- As an option to not attending on the conferences AFDA has developed a correspondence program that contains the information from the conference classes to meet the required curriculum
- The SB 1387 training courses will be offered at AFDA Conferences and periodically thereafter as necessary to ensure availability to fire district elected officials and fire chiefs.

Completion certificates will be tracked by the AFDA Education committee and reported to the appropriate county agency as required by law.