



Whetstone FIRE DISTRICT

2422 N Firehouse Lane - Huachuca City, AZ 85616

Job Posting

Whetstone Fire District is accepting applications for:
Full time/Part time Firefighters

Whetstone Fire District serves a community of about 4600 people and covers an area of about 15 square miles. We answer an average of about 1300 calls for service each year. Whetstone Fire District provides services ranging from fire suppression, prevention, education, and emergency medical operations. We are very involved with the community and engage in a variety of events throughout the year.

Minimum current certifications requirements to apply:

- Submit a completed WFD Employment application with copies of all relevant certifications.
- 18 years of age or older
- For full time, applicant must hold a current Firefighter level I & II certification or equivalent (AZ State/IFSAC/DOD) and HAZMAT FRO (AZ State/IFSAC/DOD)
- Current Arizona State Emergency Medical Technician certification with appropriate current CPR certification.
- Current Arizona class D driver's license.
- Clean driving record
- High School Diploma or equivalent.
- Copies of above documents must be submitted with application.
- Must be able to pass a background check and drug screen.

Preferred Qualifications:

- Current Arizona State Certified Emergency Paramedic along with ACLS and PALS certifications.

Salary and Benefits:

- Starting at \$12.50 an hour for EMT \$13.77 for CEP
- 6 holidays paid at 1.5 times hourly rate
- Full time qualifies for Arizona Public Safety Personnel Retirement System (PSPRS)
- Part time qualifies for Arizona State Retirement System (ASRS)
- 457(b) differed retirement
- Full time qualifies for Medical, Dental, and Vision plans
- Paid vacation and sick leave

How to apply:

- Application packets can be acquired in person at Station 321 2422 N Firehouse Lane or on our website www.whetstonefire.org
- Applications can be returned in person, by mail, FAX, or email.
Whetstone Fire District
2422 N. Firehouse Ln.
Huachuca City AZ 85616
Phone: (520)456-1717
FAX: (520)456-0120
Email: cdyer@whetstonefire.org





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JOB DESCRIPTION Firefighter

Date Prepared: November, 2020

SUMMARY: Under general direction, participate in emergency and nonemergency operations and activities of an assigned shift in a fire station; operate in various roles and capacities within the incident command system appropriate to level of training on emergency scenes and ensures all assigned activities are carried out effectively, efficiently and according to department guidelines and policies; perform firefighting, emergency and non-emergency medical response and related activities to protect life and property; performs related duties, as required.

ESSENTIAL FUNCTIONS: -- *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following representative duties, knowledge, and skills. This is not a comprehensive listing of all functions and duties performed by incumbents of this class; employees may be assigned duties which are not listed below; reasonable accommodations will be made as required. The job description does not constitute an employment agreement and is subject to change at any time by the employer. Essential duties and responsibilities may include, but are not limited to the following:*

- Participate in emergency and non-emergency response operations and activities of an assigned shift within a fire station as directed.
- Ensure assigned activities are carried out effectively, efficiently and according to department guidelines and policies.
- Participate in the development and implementation of personal career goals, objectives and priorities.
- Respond to alarms involving fire, medical aid, gas leaks, hazardous substances and rescue work.
- Operate appropriately within the incident command system and report to appropriate supervisors within the chain of command.
- Perform firefighting, rescue, medical care duties.
- Place fire hoses, set ladders, operate fire streams, ventilate and enter burning structures to extinguish fires and perform rescue services.
- Perform salvage and overhaul operations to remove hazards and prevent water damage.
- Operate pneumatics and auxiliary equipment such as generators and pumps.
- Participate in equipment and station maintenance, fire prevention and inspection, emergency medical services and other operational and administrative assignments as directed.
- Prepare, submit, and maintain reports on emergency calls and department activities.
- Report damaged or out of service vehicles, equipment, and facilities.
- Participate in the data entry and maintenance of various data bases.





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- Participate in the maintenance and repair of fire station buildings and grounds, equipment, and apparatus.
- Test and inspect hoses.
- Perform special administrative assignments, as needed, including public information activities and fire prevention.
- Cooperate on emergency and non-emergency responses with those of other divisions and outside agencies and organizations.
- Attend and participate in professional group meetings.
- Remain current on new trends and innovations in the field of fire suppression, hazardous materials, urban search and rescue, emergency medical services, and other fields relevant to assigned responsibilities.
- Participate in public education activities related to fire department functions and Community Risk Reduction initiatives and techniques.

MINIMUM QUALIFICATIONS:

Education, Training and Experience Guidelines: High School Diploma.

Knowledge of:

- Operations, services, and activities of fire suppression, pre-hospital medical, and Community Risk Reduction programs.
- Modern and complex principles and practices of firefighting.
- Methods and techniques of basic and advanced life support, rescue operations and hazardous materials handling.
- Hazardous materials and chemical spill response techniques.
- Procedures and equipment used in modern fire fighting and emergency response activities.
- Geography and street layout of the District and surrounding area.
- Operational characteristics, maintenance, and repair of various fire apparatus and equipment.
- Operational characteristics and maintenance of equipment related to the delivery of pre-hospital medical care and transportation.
- Pertinent federal, state, and local laws, codes and regulations governing fire safety, pre-hospital medical care, and the handling and storage of hazardous materials.





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Skill in:

- Interpreting and applying District fire policies and procedures.
- Rendering pre-hospital medical care.
- Preparing clear and concise reports in both written and electronic format.
- Analyzing emergency situations and developing appropriate response.
- Participating in emergency and non-emergency response activities.
- Inspecting, maintaining, and repairing fire apparatus, equipment, and station building and grounds.
- Responding to requests and inquiries from the general public.
- Preparing and presenting public information and educational programs.
- Operating office equipment including computers and related word processing and spreadsheet applications.
- Using work related computer programs and software to input and extract pertinent data.
- Communicating clearly and concisely, both orally and in writing.
- Establishing and maintaining effective working relationships with co-workers, District staff, elected officials, and community members.
- Interpreting and applying federal, state, and local policies, laws, and regulations.
- Maintaining physical condition appropriate to the performance of assigned duties and responsibilities.
- Establishing and maintaining effective working relationships with those contacted in the course of work, including District and other government officials, community groups, and the general public.
- Applying safe work practices.

LICENSE AND CERTIFICATION REQUIREMENTS: Must possess a valid class "D" driver's license upon hire and maintain throughout the length of employment with the Whetstone Fire District, current State of Arizona Basic Emergency Medical Technician certification, Arizona or IFSAC accredited Firefighter I and II or ability to obtain it within one year of appointment.

PHYSICAL DEMANDS AND WORKING ENVIRONMENT: Work is performed both within the fire station in close proximity to other workers and in various outdoor climates and conditions. The incumbent must be physically able to perform strenuous and hazardous tasks under emergency conditions and must have the stamina and the mobility to work a minimum of a 24 hour shift while being able to respond to major fire alarms and medical calls for service, running, bending, stooping, climbing, pulling, and repetitive lifting of heavy objects. The incumbent must be able to pass the medical examination required of fire personnel to ensure fitness for duty, ability to see and hear in the normal range with or without correction, communicate verbally and in written form with great clarity and must be able to be understood in situations with high degrees of noise. Possess the strength, stamina, and aerobic capacity to work effectively during prolonged periods of strenuous activities including hiking, lifting heavy objects, climbing ladders, operating heavy machinery, repetitive body movement, crawling,

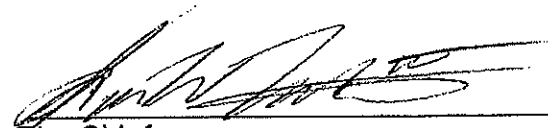




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all while wearing protective clothing and equipment. The incumbent must possess the ability to work at heights, confined spaces, and dark environments while wearing protective gear and breathing apparatus. The incumbent must possess sufficient manual dexterity which permits the employee to operate equipment used in fire fighting and sufficient personal mobility and physical reflexes, which permits the employee to perform all duties involved in protecting life and property. The incumbent must possess sufficient vision and other powers of observation, with or without reasonable accommodation, which permits the employee to effectively operate at a fire or related emergency scene. Work is performed in a variety of environmental conditions, both indoors and out, with exposure to wide temperature variations, noise, vibrations, fumes, smoke, grease, machinery and its moving parts, odors, dust and irritating or hazardous materials and chemicals. Protective clothing helmets, gloves, boots, etc., are required while responding to emergency calls. The incumbent will be required to respond to emergencies after regular working hours and on weekends and must be willing to work an irregular schedule, which will include weekends, holidays, evenings and/or varying hours.



Fire Chief

Date 11/9/2020



Human Resource Officer

Date 11/10/2020

